

DIVISION OF STUDENTS WITH DISABILITIES & ENGLISH LANGUAGE LEARNERS

District 75 Curriculum and Instruction
400 1st Avenue
New York, NY 10010

Post date: November 2, 2011
Deadline: December 2, 2011

DISTRICT 75 PER SESSION VACANCY CIRCULAR # 13 2011-2012 Please Post
(Subject to Budget Availability)

The **American History for ALL Project** is a Teaching American History (TAH) Federal Grant designed to improve content knowledge and pedagogical skills of teachers in American History and transfer the new content knowledge to the classroom to increase achievement by District 75 students. Thirty-five (35) teachers will participate in intensive after work, multi-day institutes, and Saturday professional development activities featuring American History historians, Museum and historical venue educators, and District 75 professional development experts.

POSITION: Per session Supervisor for the TAH Grant
(1 position)

LOCATION: Various museums and historical venues throughout New York City
District 75 Office

ELIGIBILITY REQUIREMENTS: Appointed Supervisor currently serving in District 75

SELECTION CRITERIA:

- Demonstrated interest in and knowledge of American History
- Knowledgeable Familiarity with Common Core Learning Standards
- Excellent written and communication skills
- Knowledge of technology
- Ability to work cooperatively
- Satisfactory rating for the 2009-2010 and 2010-2011 school years

DUTIES/ RESPONSIBILITIES:

- Oversee the TAH professional development activities
- Participate in sophisticated after school, multi-day, and Saturday professional development activities
- Collaboratively work with the TAH Project Coordinator, museum and historical venue educators to deliver American History content
- Provide on-site support to TAH participants and coordinator during professional development activities
- Support schools in using program materials to improve American History content knowledge and pedagogic skills

SALARY: \$43.93 per hour - As per CSA Collective Bargaining Agreement

WORK SCHEDULE: **Saturdays, 8:30 am – 3:00 pm: 12/10/11, 12/17, 1/28, 2/11, 3/3, History on Location (dates TBA), and five weekdays at after-school sessions from 4:30pm – 6:30 pm: 1/11, 1/18, 3/20, 4/24, 5/15.**
Additional hours may be required, (Approximately 50 total hours)

APPLICATION INSTRUCTION: Please submit OP-175 application, cover letter, and resume to:
Gary Hecht
Superintendent
District 75 Citywide Programs
400 1st Avenue, Room 80
New York, NY 10010
or email to Ghecht@schools.nyc.gov

Note: Please note that all per session vacancy circulars will be posted on the Division of Human Resources web site at <http://schools.nyc.gov/Careers/Schools/default.htm> under "Per Session Opportunities"

Service exceeding the number of hours specified in Chancellor's Regulation C-175 governing per session activities requires prior approval. The appropriate Per Session Supervisor must make the request in writing (Form OP 175W) and receive written approval before the person can begin working in the activity. **Failure to obtain a valid waiver may result in the withholding of payment for hours worked beyond the maximum.** Depending on the location of the activity, requests for waivers and supporting documentation (see Form OP 175W) should be sent to the following:

SCHOOL/ DISTRICT/ BOROUGH Positions: Your Children First Network's HR Director.

CENTRAL Positions: Division of Human Resources – 65 Court Street (Rm. 801), Brooklyn, NY 11201.

For Principal Per Session Activities Only - Principals must submit a per session waiver request to their Superintendent using the current WEB online per session request system in FAMIS.

AN EQUAL OPPORTUNITY EMPLOYER M/F/D

APPROVED: Catherine Ammirati