



The Following Article
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ON LINE SCHOOL BANK ACCOUNT SURVEY

As a reminder, principals are required to report the June 30 reconciled balances of each bank account maintained by their school treasurer through the online recording system. Please click on the following URL to access this system:

<https://dfiforms.nycenet.edu/bank/userlogin.aspx>

The deadline to report this information is close of business on **September 8, 2006**. No late reports will be allowed.

To enter account data in the online system, the account must be on file in FAMIS. If your school account information is not on file in FAMIS, click on the "Account not Registered in FAMIS?" link on the bottom of the bank account survey and input the required information. Registration and accounting for all bank accounts maintained by schools and offices within the DOE, whether Cafeteria or not, is mandatory for financial statement disclosure. Remember to register all new bank accounts your school opened during 2005-06.

Please direct any questions to Alex Tajong at (718) 935-5430.