



The Scholars' Academy

***An Accelerated College Preparatory School for Grades 6-12
27Q323, A Knowledge Network Teaching and Learning Organization
320 Beach 104 Street, Rockaway Park, NY 11694
Tel: (718) 474-6918 Fax: (718) 945-8958***

**Principal
Brian O'Connell**

January 16, 2009

Dear Parents, Students, and Staff,

As we move towards the conclusion of the first term of this school year, we would like to explain in greater detail our policies with regards to the **National Honor Society** and **Community Service** requirements.

In order to be eligible for induction into the National Honor Society (NHS) and receive an application on or about May 15th of this year, students must meet the following requirements:

- ✓ Eligibility will be determined by criteria from the first term of grade ten.
- ✓ Students must maintain criteria throughout term 2 of grade twelve in order to maintain active status and graduate from high school with NHS status.

Criteria for induction:

- ✓ 90+ average beginning term 1 of grade ten; must be maintained every term.
- ✓ No grades below 75 in any subject area.
- ✓ Evidence of Leadership, Character, Service, and Citizenship.
- ✓ No conduct grades below an "S".
- ✓ No documented suspensions or repeated level 1-5 infractions.
- ✓ A minimum of 20 hours community service to be completed and documented by May 1st of each school year.
- ✓ Review of attendance and punctuality each year.
- ✓ **10th Graders** that are not maintaining NHS standards will be notified via letter by the end of term one and will be given a "warning period" during which time they will be given the opportunity to improve their grades and/or conduct and accumulate community service hours.

On the next report card, going home February 6, 2009, students will be able to see exactly how many community service hours they have submitted to their guidance counselor by the end of term one. This number will be displayed in the "Mark" column next to the Community Service course. You will also see a "Conduct" grade corresponding to the number of hours accumulated:

- **Needs Improvement (N) – 0-8 hours**
- **Satisfactory (S) – 9-19 hours**
- **Excellent (E) – 20 or more hours**

Any questions or comments, please contact me at your convenience.

Sincerely,

Steven M. Harris
Guidance Counselor
sharris39@schools.nyc.gov