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**Payroll Administration Memoranda Numbers 5 & 6**

Please bring to the attention of your Payroll Secretary the Payroll Administration Memoranda outlined in the chart below. You may access these memoranda by going to the following site:

<http://schools.nyc.gov/Offices/DFO/PayrollAdministration/MostPopularClicks/PayrollMemoranda.htm>

Number	Date	Subject
5	October 1, 2006	<b>Implementation of the DC 37 Agreement – Raise for H-Bank Employees &amp; E745 Employees</b>  <i>Abstract of Memo:</i>  This memo advises employees in the above mentioned payroll banks that a 3.15% salary increase effective July 1, 2005 will be implemented on the October 6, 2006 (H-Bank) pay date; and the 2% increase effective July 1, 2006 will appear on the October 20, 2006 pay date.
6	October 2, 2006	<b>UFT Contract Implementation Plan for October 2006</b>  <i>Abstract of Memo:</i>  This memorandum provides an October 2006 schedule when All UFT pedagogic and administrative staff will be placed on the appropriate salary scale.

Questions concerning the above memoranda should be referred to the following:

**Memorandum #5**

Administrative Payroll Office – 718-935-2201 (Administrative Employees)  
Hourly Support Payroll Office – 718-935-3030 (E-Bank Employees)

**Memorandum #6**

Pedagogic Payroll – 718-935-2218  
Hourly Support Payroll – 718-935-3030  
Administrative Payroll – 718-935-2201