



The Following Article
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Teacher's Choice Check Distribution Program

The annual Teacher's Choice program allows educators to purchase instructional materials and basic classroom supplies from funds specifically allocated for this purpose. The check distribution program for the 2006-07 school year will be implemented by the Division of Financial Operations in December. Checks will be distributed to schools with the **December 1** payroll.

The Teacher's Choice Allocation File is based on information obtained directly from the Employee Information System (EIS) file. The December distribution will include checks for all staff members on payroll at sites as of October 13, 2006 provided they meet all eligibility requirements and the information in their EIS payroll records is accurate. A second distribution that will include individuals placed on payroll through December 1 will occur at the end of January, and the final distribution will occur in early March. Principals should verify that checks distributed to their staff correspond with the amounts allocated for each title classification in the program's eligibility requirements. Please click on the following URL to view these requirements, along with the other purchasing and accountability guidelines for the program and an overview of this year's check distribution program.

<http://schools.nyc.gov/Offices/DFO/MostPopularClicks/tchoice.htm>

For additional information, please contact the Division of Financial Operation's Special Projects Unit at (718) 935-3304 or specialprojects@schools.nyc.gov