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## CITY'S NEW ALERT ON ALL BANK ACCOUNTS

The City is protecting its bank accounts [including those maintained by schools for school lunch funds and in trust for scholarships and other student and school activities] by requesting the banks to **block** (stop) all EFT withdrawals unless the custodian of the account request this not to be done.

Included in the request to reverse the blocking should be the name of the bank, the account number, the contact name and phone number, and the reason why a block should not be applied.

This request must be made in writing and submitted thru the DOE's Bureau of Financial Management and Reporting at 65 Court Street, Room 1802, Brooklyn, New York 11201, attention: Banking Unit or by fax to 718-935-5329 or by e-mail to Alex Tajong at [atajong@schools.nyc.gov](mailto:atajong@schools.nyc.gov) or Seghid Tewelde at [steweld@schools.nyc.gov](mailto:steweld@schools.nyc.gov).