



The Division of Financial Operations  
Has Published the Following Article in the  
**February 15, 2011**  
Edition of  
The Principal's Weekly Newsletter



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**Second Distribution of Teacher's Choice Allocations**  
*All schools / Event: March 4, 15*

The second Teacher's Choice allocations for this school year will be issued as either a direct deposit on **March 4** or a debit card to be distributed with the **March 15th** payroll for new participants who aren't enrolled in direct deposit. (Otherwise, previous card holders will have their cards replenished on March 15th.) This distribution is for staff members who meet the program's eligibility requirements but did not receive an allocation in December. A school roster indicating the names of eligible staff members in the March distribution will be emailed to you this week.

All individuals reported must currently be reflected in the EIS system with accurate updated information. The deadline to make eligible purchases for this year's program is **March 15**. However, all accountability reports and original receipts for all items purchased must still be submitted by **March 25**. No Fiscal Year 2011 allocations can be issued after this fiscal year.

You can view the complete Teacher's Choice program guidelines, information and forms [here](#). For additional information, contact the Special Projects Unit at (718) 935-3304 or [specialprojects@schools.nyc.gov](mailto:specialprojects@schools.nyc.gov).

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