



The Division of Financial Operations  
Has Published the Following Article in the  
**January 25, 2011**  
Edition of  
The Principal's Weekly Newsletter



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**SOP Revised Updates: School Funds and Cash Transactions**  
*All schools*

In the January 4, 2011 edition of PW, DFO advised that revisions to Section 5.3 (Procedures for Bank Accounts) of the [SOP chapter](#) on General School Funds and Cash Transactions were made. Unfortunately, one of the URLs provided in this article was malfunctioning and had to be changed. For convenience, both URLs in the original article are included below with the new one provided for the form: Request to Open a New Bank Account. Sorry for any inconvenience.

[Request to Establish a New Bank Account \(Updated\)](#)

[Updated Listing of Designated Banks \(Remains the same\)](#)

Please direct any questions to: Amar Dyal at [ADyal@schools.nyc.gov](mailto:ADyal@schools.nyc.gov) or 718-935-5022.