



The Division of Financial Operations
Has Published the Following Article in the
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Payroll Administration Memoranda Numbers 7 and 8

Please ensure that your payroll secretary has reviewed the following Payroll Administration Memoranda which can be accessed by [clicking here](#).

PAYROLL ADMINISTRATION MEMORANDUM NO. 7

DATE: December 9, 2010, 2010

SUBJECT: Refund for Savings Bond Deductions

This memorandum provides information on the refunds to be processed by the New York City's Office of Payroll Administration to employees who have not met their PMS Savings Bond Goal Balance as of the program's discontinuance in September 2010.

Please call HR Connect at 718-935-4000, if you have any questions.

PAYROLL ADMINISTRATION MEMORANDUM NO. 8

DATE: December 9, 2010

SUBJECT: Deadline dates for Calendar Year 2010 W-2 Production

This memorandum provides the deadline dates for processing transactions affecting the issuance of the 2010 W-2s.

Please call HR Connect at 718-935-4000, if you have any questions.