



The Division of Financial Operations
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Unemployment and Workers' Compensation Claims
All schools

Please inform your payroll secretary of the following important updates. Representatives from TALX UC Express, a company handling the unemployment claims of former DOE employees, may contact your school to request additional information related to unemployment claims. Your payroll secretary may provide these representatives with requested documentation. For more information, please consult [this reference sheet](#).

Also, please remind your payroll secretary to submit Workers' Compensation claims in a timely manner in order help the DOE avoid fines and save money. He or she may refer to these [Procedures for Filing a Workers' Compensation Claim for Non-Pedagogical Titles](#) for information about timekeeping procedures and responsibilities for filing C2 forms. For questions or problems submitting the claim online, please call the WC Unit immediately at 718-935-2213.