



The **DIVISION OF FINANCIAL OPERATIONS**
Has Published the Following Article
Which Appears in the
December 15, 2009
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New Timekeeping Event Codes For 12-Month CSA Employees

As of the current pay period, timekeeping event codes 41B00 (Medically Certified Sick) and 41BNB (Medically Certified Sick – No Borrow) have been replaced by timekeeping event codes 71B00 and 71BNB respectively. Payroll Secretaries and Timekeepers should use these event codes to enter these types of adjustments for all 12-Month employees covered by the Council of Supervisors and Administrators (CSA) whose timekeeping records are maintained in the Employee Information System (EIS). For answers to questions or inquiries related to this new policy, please call the Supervisory Payroll Unit at 718-935-4363.