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PAYROLL ADMINISTRATION MEMORANDA 26 and 27

Please ensure that your payroll secretary has reviewed the following two Payroll Administration Memoranda which can be accessed by clicking on the following link:

<http://schools.nyc.gov/Offices/DFO/PayrollAdministration/KeyDocuments/Payroll+Memoranda.htm>

Memo #26 – Dated April 13, 2009

Implementation of CWA Recurring Increment Payment (RIP) 4% Increase Effective 10/6/08

In accordance with the collective bargaining agreement with CWA, active CWA employees will receive a 4% increase in their Recurring Increment Payment (RIP) effective 10/6/08. This will be processed on the Administrative Payroll pay check dated 4/17/09.

If you have any questions please call Brian Weekes, Director of Administrative Payroll at (718) 935-2201.

Memo #27 – Dated April 13, 2009

Implementation of DC37 Recurring Increment Payment (RIP) 4% Increase Effective 3/3/09

In accordance with the collective bargaining agreement with DC37, active DC37 clerical employees will receive a 4% increase in their Recurring Increment Payment (RIP) effective 3/3/09. This will be processed on the Administrative Payroll pay check dated 4/17/09.

If you have any questions please call Brian Weekes, Director of Administrative Payroll at (718) 935-2201.