



The Division of Financial Operations
Has Published the Following Article in the
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The Principal's Weekly Newsletter



Payroll Secretary Workshop¹

All schools

Payroll secretaries are invited to attend in-class training sessions on Cybershift, payroll processing, benefits, and timekeeping. Seating is limited and [registration](#) is required. Please encourage your payroll secretary to take advantage of this training and to get more information on the [Payroll Portal](#).

Here are the training dates, for your reference: **February 7, 9, 10, 14, 15, 16, and 17.**

For questions, contact Payroll Administration at 718-935-3029.

¹ Payroll Portal: 1/10/12, 1/19/12