



The Division of Financial Operations  
Has Published the Following Article in the  
**June 7, 2011**  
Edition of  
The Principal's Weekly Newsletter



---

**Order Period for Administrative Forms**

*All schools / Deadline: June 13-July 15*

The first ordering period for administrative forms for the 2011-12 school year will run from **June 13** through **July 15**. All orders placed during this period will be delivered by September 2011. You can access many forms [here](#). For additional information, contact the Division of Financial Systems and Business Operations, Finance Service Center at (718) 935-4444 or [Clientservices@schools.nyc.gov](mailto:Clientservices@schools.nyc.gov).