

**2011 -2012 PAYROLL CALENDAR
(E745) B PAYCYCLE**

PAY PERIOD EARNED DATES	PAYROLL PERIOD TIMEKEEPING ENTRY & APPROVAL DATES	TIMEKEEPING CLOSE DATE	EFT STOP PAYMENT DEADLINE	CHECK DATE	CHECK DELIVERY DATE
06/22/11 - 07/05/11	06/29/11 - 07/12/11	07/12/11	07/18/11	07/21/11	
07/06/11 - 07/19/11	07/13/11 - 07/26/11	07/26/11	08/01/11	08/04/11	
07/20/11 - 08/02/11	07/27/11 - 08/09/11	08/09/11	08/15/11	08/18/11	
08/03/11 - 08/16/11	08/10/11 - 08/23/11	08/23/11	08/29/11	09/01/11	
08/17/11 - 08/30/11	08/24/11 - 09/06/11	09/06/11	09/12/11	09/15/11	
08/31/11 - 09/13/11	09/07/11 - 09/20/11	09/20/11	09/26/11	09/29/11	9/28/2011
09/14/11 - 09/27/11	09/21/11 - 10/04/11	10/04/11	10/07/11	10/13/11	
09/28/11 - 10/11/11	10/05/11 - 10/18/11	10/18/11	10/24/11	10/27/11	
10/12/11 - 10/25/11	10/19/11 - 11/01/11	11/01/11	11/07/11	11/10/11	
10/26/11 - 11/08/11	11/02/11 - 11/14/11	11/14/11	11/18/11	11/23/11	*11/23/2011
11/09/11 - 11/22/11	11/16/11 - 11/29/11	11/29/11	12/05/11	12/08/11	
11/23/11 - 12/06/11	11/30/11 - 12/13/11	12/13/11	12/19/11	12/22/11	
12/07/11 - 12/20/11	12/14/11 - 12/27/11	12/27/11	12/30/11	01/05/12	
12/21/11 - 01/03/12	12/28/11 - 01/10/12	01/10/12	01/13/12	01/19/12	
01/04/12 - 01/17/12	01/11/12 - 01/24/12	01/24/12	01/30/12	02/02/12	
01/18/12 - 01/31/12	01/25/12 - 02/07/12	02/07/12	02/13/12	02/16/12	
02/01/12 - 02/14/12	02/08/12 - 02/21/12	02/21/12	02/27/12	03/01/12	
02/15/12 - 02/28/12	02/22/12 - 03/06/12	03/06/12	03/12/12	03/15/12	
02/29/12 - 03/13/12	03/07/12 - 03/20/12	03/20/12	03/26/12	03/29/12	
03/14/12 - 03/27/12	03/21/12 - 03/28/12	03/28/12	04/09/12	04/12/12	*04/05/2012
03/28/12 - 04/10/12	04/04/12 - 04/17/12	04/17/12	04/23/12	04/26/12	
04/11/12 - 04/24/12	04/18/12 - 05/01/12	05/01/12	05/07/12	05/10/12	
04/25/12 - 05/08/12	05/02/12 - 05/15/12	05/15/12	05/21/12	05/24/12	
05/09/12 - 05/22/12	05/16/12 - 05/24/12	05/24/12	06/04/12	06/07/12	*
05/23/12 - 06/05/12	05/30/12 - 06/12/12	06/12/12	06/18/12	06/21/12	**
06/06/12 - 06/19/12	06/13/12 - 06/26/12	06/26/12	07/02/12	07/05/12	**

* Timekeeping closes earlier than usual

** 5/23/12 - 6/27/12 will be anticipated for school based employees

****Regular service will be anticipated; service for occasional employees must be keyed in.**

If there is a schedule change due to an anticipated payroll, notification will be via memo to the field. The EIS bulletin board is a source for information regarding the payroll/timekeeping close dates and any changes made to them.

Columbus Day 10/10/11

Thanksgiving 11/24/11 & 11/25/11

Christmas Recess: 12/26/11 - 01/02/12

Mid-Winter Recess: 2/20/12 - 2/24/12

Spring Recess: 4/06/12 - 4/13/12