



**THE FOLLOWING ARTICLE PUBLISHED BY THE
DIVISION OF FINANCIAL OPERATIONS (DFO) APPEARED IN THE
AUGUST 29, 2005 – BACK TO SCHOOL EDITION
EDITION OF THE “PRINCIPAL’S WEEKLY NEWSLETTER”**

REPRINT OF ARTICLES:

**CERTIFICATION OF DELIVERY
and
PROCUREMENT CARD PROCEDURES FOR 2006**

In the July 12, 2005 edition of Principal Weekly, the Division of Financial Operations (DFO) published the above-titled articles.

Because of the importance of the content, and the possibility that you did not have an opportunity to read the original articles due to vacation, we are making both available to you again.

You may access each of the original articles by clicking on the following URLs:

CERTIFICATION OF DELIVERY

<http://www.nycenet.edu/NR/rdonlyres/9A9D66B7-FDCA-42F3-AFB7-D5EEB56F8484/0/PWcertdelivery.pdf>

PROCUREMENT CARD PROCEDURES FOR 2006

<http://www.nycenet.edu/NR/rdonlyres/4070EBCD-D9DF-4C7A-A899-C85C51E7C9BC/0/PWPCard.pdf>

If you require additional information regarding anything contained in the above-mentioned articles, please contact:

Certification of Delivery

Connie O’Keefe
COkeefe@nycboe.net
718-935-2850

or

Richard Carlo
RCarlo@nycboe.net
718-935-2841

**Procurement Card Procedures
for 2006**

Betty Dickerson
BDicker@nycboe.net
718-935-2930

or

Richard Carlo
RCarlo@nycboe.net
718-935-2841