



The Following Article
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Payroll Administration Memorandum Number 9

Please bring to the attention of your Payroll Secretary the Payroll Administration Memorandum outlined in the chart below. You may access this memorandum by [clicking here](#).

Number	Date	Subject
9	November 3, 2006	Early Encashment of 2006 Summer Q742, Q744 and E745 Checks
		<p><i><u>Abstract of Memo:</u></i></p> <p>As specified in Payroll Memorandum #18 (Item #1) issued June 6, 2006, (click here) employees who were paid on the Q742, Q744 and E745 Payroll Banks and presented a post dated check for early encashment during the summer of 2006 will have a payroll deduction of \$40 per check made.</p>

Questions concerning the above memorandum should be referred to the following:

Q742 Pedagogic Payroll
Phone: (718) 935-2218
Fax: (718) 935-5638

Q744 Paraprofessional and E745 Payrolls
Phone: (718) 935-3030
Fax: (718) 935-3702