



**Department of  
Education**


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**PAYROLL ADMINISTRATION MEMORANDUM – No. 10 2007- 2008**

**DATE:** April 1, 2008

**TO:** ISC Executive Directors (via email)  
Principals (via "Principal's Weekly Newsletter")  
School Secretaries

**FROM:** Vincent Giordano   
Executive Director

**SUBJECT:** **Change in Longevity Entitlement Pay Stub Description**

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Please be aware of a change that the City's Office of Payroll Administration has made to the description of payroll event codes for longevity payments that is displayed on the:

- Payroll check stub
- Administrative Payroll Check register; and
- Payroll employee self service screens.

The new description may be confusing since it does not accurately reflect the longevity differential for certain titles on the Administrative (H/Z740) Payroll. The change in the description has no effect on the amount of longevity differential received.

These changes are as follows:

**OLD**

<u>Code</u>	<u>Description</u>
0220	Pensionable Recurring Longevity Differential
0221	Non-Pensionable Recurring Longevity Differential

**NEW**

0220	Pensionable 15 year Longevity Increment
0221	Non-Pensionable 15 year Longevity Increment

We are currently working with the Office of Payroll Administration to create specific codes for the Department of Education.

**If you have additional questions, please contact Angel Lopez at (718) 935-2201.**

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