

**New York City Department of Education
Annual Report on General School Funds - Elementary, Intermediate/JHS/MS**



ANALYSIS OF CASH RECEIPTS AND CASH DISBURSEMENTS

September 1, 20__ to August 31, 20__

Name of School : _____ District: _____

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1	SCHEDULE A - CASH RECEIPTS (From September 1, 20__ to August 31, 20__)	AMOUNT
a	G.O. Dues	\$ _____
b	G.O. Store(s)	\$ _____
c	School Meals Money	\$ _____
d	Donations to School	\$ _____
e	Exchanges	\$ _____

1.1 \$ _____
Total of Lines 1 a-e

2 Fundraising Activities:

	Description	Amount
a	_____	\$ _____
b	_____	\$ _____
c	_____	\$ _____
d	_____	\$ _____

2.1 \$ _____
Total of Lines 2 a-d

3 Other Receipts:

	Description	Amount
a	_____	\$ _____
b	_____	\$ _____

3.1 \$ _____
Total of Lines 3 a-b

4 Total Cash Receipts (Copy Total to Page 1, Line 7) \$ _____
Total of Lines 1.1, 2.1 and 3.1

5	SCHEDULE B - CASH DISBURSEMENTS (From September 1, 20__ to August 31, 20__)	AMOUNT
a	School Store Expenditures	\$ _____
b	School Meals Money	\$ _____
c	School Publications	\$ _____
d	Charitable Contributions	\$ _____
e	Exchanges	\$ _____
f	Bank Charges	\$ _____

5.1 \$ _____
Total of Lines 5 a-f

6 Cost of Fundraising Activities:

	Description	Amount
a	_____	\$ _____
b	_____	\$ _____
c	_____	\$ _____
d	_____	\$ _____

6.1 \$ _____
Total of Lines 6 a-d

7 Other Disbursements:

	Description	Amount
a	_____	\$ _____
b	_____	\$ _____

7.1 \$ _____
Total of Lines 7 a-b

8 Total Cash Disbursements (Copy Total to Page 1, Line 9) \$ _____
Total of Lines 5.1, 6.1 and 7.1

We hereby certify that the information contained in this Annual Report represents a true, correct and complete report and is in accordance with the books and records maintained at the school.

Print Name of Principal

Print Name of Treasurer

Signature of Principal, Date

Revised: April 2002

Signature of Treasurer, Date