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PAYROLL ADMINISTRATION MEMORANDUM NO. 17 2008-2009

DATE: January 15, 2009

TO: ISC Executive Directors and Deputy Executive Directors (Business) (via email)
Principals (via "Principal's Weekly Newsletter")
Payroll Secretaries (via Email)

FROM: Vincent A. Giordano, Executive Director

SUBJECT: **CSA - Performance Bonus and Participation in UFT School-wide Bonus Program**

The CSA portion of the UFT School-wide Performance Bonus Program for fiscal year 2007-2008 will be processed on the 1/30/09 regular payroll for eligible active employees. Also included on this payroll will be the regular CSA Performance Bonus for eligible active CSA members. The appropriate bonus payment will be processed to Principals and Assistant Principals who worked in the eligible schools during the school year 2007–2008. Eligible CSA members will only receive one bonus. No one is entitled to both of the CSA bonus payments.

Inactive employees will be paid the CSA bonus for which they are eligible on the 1/22/09 supplementary payroll.

Any questions regarding eligible schools and personnel should be directed to Terry Bowman at (212) 374-0376.

VAG

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